



Representative Team Selection Policy

Overview

This document outlines the roles and responsibilities of the individuals involved in the Representative Team Selection Process (RTSP) within the Grand Falls-Windsor Minor Hockey Association (GFWMHA), as well as a timeline for the selection and announcement of Representative teams.

Executive (EX)

- Review all "Rep. Team Composition" forms, submitted by the RD, for approval.
- Form a RTSC when process is initiated by the RD.
- If changes are made to any roster submitted by the RTSC, records must be maintained and available to affected players/parents for review and discussion.
- Review all "Incident Report" forms submitted by the DC for approval.
- Ensure this policy is posted on the association website at all times.
- Post Rep. teams to GFWMHA website (Secretary).
- Maintain a database of all RTSP documents for review, if necessary (Secretary).

Rep. Director (RD)

- Initiate RTSP on/before the start of week three (3) of the association's season.
- Ensure all team rosters are presented to the EX for review and approval.
- Ensure ice is booked for evaluations with a minimum of one (1) practice and three (3) games per division.
- Hold a DD meeting to compile the schedule once players are identified.

Divisional Director (DD)

- Ensure "Evaluation Packages" are complete and supplied to each EV.
- Attend all on-ice sessions and answer questions from EVs or parents.
- Review divisional player and goaltender rankings to ensure all players are included, properly identified and have been ranked 1, 2, 3....
- Collect and submit any "Incident Report" forms to the RD.
- Ensure all other relevant documentation is submitted to the RD.



Representative Team Selection Committee (RTSC)

- Consist of three (3) to five (5) outside individual EVs, recruited/hired by the EX and the EX Rep. Team Selection Committee (First Vice President, Rep. Director, Equipment Manager and Female Director).
- One EV should be utilized to run on-ice sessions while the others observe from off-ice.
- Review ranking submissions and come to a consensus on roster composition for teams A, B, C, etc.
- Identify any un-rostered players, discuss, and compile a "Player Evaluation" form for such players.

Evaluators (EV)

- Attend EVs meetings to ensure that they are familiar with the selection process, "Evaluation Package" and their duties under this policy.
- Attend all on-ice sessions for the division they are evaluating.
- Rank all divisional players and goaltenders 1, 2, 3... and so on until all players have been assigned a number.
- Attend RTSC meetings as required.
- Will not be permitted to evaluate a division in which their child is a player.

Players

- Must attend all on-ice sessions at times provided by the DD.
- If attendance is not possible, a valid reason must be submitted to the DD at least two (2) days prior to on-ice sessions for review and approval. Things such as sudden onset illness will be reviewed on a case-by-case basis by the RTSC.
- Must bring a positive attitude to all on-ice sessions and refrain from any horseplay or other distracting behaviors. Any such instances will be noted and considered in the player evaluation ranking process.



Parents/Guardians

- Must refrain from discussing any player, including their own child, or the RTSP with any member of their child's RTSC. Any such incidents will be recorded on an "Incident Report" and supplied to the association DC.
- Must never harass, in any way, shape or form, a member of the RTSC. Abusive behavior will be recorded and reviewed by the DC and, if warranted, penalized. This could include suspensions, and in severe cases, loss of "member in good standing" status with the GFWMHA.
- At no point in time is a parent to make contact with one of their child's EVs, as this may be considered a form of harassment.
- All comments, questions or complaints are to be directed to the player's respective DD.

Disciplinary Committee (DC)

- Review all "Incident Report" forms received and recommend disciplinary action to the EX.

Representative Team Selection Process (RTSP)

Timeline

- Season Start: Late September/Early October
- EV Selection: No later than the start of week three (3) of the season
- EV Meeting: Held some time prior to first on-ice session of evaluations
- Evaluation Weekends: Held on consecutive weekends, the first being no later than the third weekend after season commencement
- Bench Staff Application Period: Starts on the first day of the first evaluation weekend and ends on the last day of the second evaluation weekend
- Rep. Teams and Coaching Staff Announced: First Monday post last evaluation weekend



Guidelines

RTSC's must assign ranked players to Rep. teams starting with A and moving up in letter designation until all players have been assigned to a team.

All teams will consist of a maximum of 15 skaters and two goaltenders. All teams must have a minimum of 12 registered players, at least one of whom must be a goaltender.

All players from the lower lettered Rep. team are to be listed as Alternate Players (APs) for the next lettered team (Example: Players from the B team must be listed as AP's for the A team). Any player not rostered on an association team or other association team is to be listed as an AP for the lowest lettered divisional team. The higher lettered team must "call up" any APs, if needed, for games/tournaments before going to outside associations.

Appendices

- "Player Evaluation" form
- "Rep. Team Composition" form
- "Evaluation Package"
- "Incident Report"

Policy adopted Aug 31, 2024 by unanimous Executive vote.

Last amendment Oct 14, 2024.